NTCHISI DISTRICT COUNCIL

INVITATION FOR BIDS

DATE OF ISSUE: 2nd November, 2026

REQUEST FOR QUOTATION FOR WORKS IN NTCHISI DISTRICT

Ntchisi District Council has received funds from the World Bank under Regional Climate Resilience Program for Eastern and Southern (RCRP 2) in its 2026/2027 Financial Year budget and intends to spend part of the funds through construction works as outlined in the table below:

LOT NO.	DESCRIPTION OF CONSTRUCTION WORKS	LOCATION	PROCUREMENT REFERENCE NUMBER	NCIC CATEGORY	SITE VISIT DATE
Lot 1	RECONSTRUCTION OF CHITAWO PRIMARY SCHOOL BLOCKS	CHITAWO	MW-NSDC-565038-CW-RFB	500 Million	2nd November, 2026

1. Ntchisi District Council now invites sealed bids from eligible bidders.
2. Bidding will be conducted through open tendering procedures under National Competitive Bidding (NCB) procedures as specified in the Malawi Public Procurement and Disposal of Assets Act 2017 and Regulations of the Government of the Republic of Malawi, and are open to all Contractors/bidders from Eligible Source as defined in the Bidding Documents.
3. Interested eligible bidders may obtain further information from **Ntchisi District Council Offices; attention – Procurement and Disposal Officer on email: [enefulaye@gmail.com],** soft copies of the bid document maybe shared upon request by interested bidders. and inspect the bidding documents at the address given below from **08:00 to 12:00; 13:00 to 16:00 hour's local time (Monday to Friday, except national public holidays).**
4. A complete set of Bidding Documents in English may be purchased by interested bidders upon payment of a non-refundable fee of **MK20,000.00**. The method of payment will be cash. The Bidding Documents will be collected by the interested bidder. The procurement entity will hold a **pre-bid meeting** and **site visit** on **4th November, 2026 at the DC's Complex at 08:30am**
5. Bids must be valid for Thirty days after bid opening and must be delivered to the address in **9(c)** and deposited in a box marked **"IPDC Tender Box"** that is placed **at the Entrance to Ntchisi District Commissioner's Offices** at or before **10.00 Hours** Local Time on Monday **23rd November, 2026**.
6. All Bids will be opened in the presence of the bidder's representative at **Ntchisi Education office Conference Hall (You will be updated if there will be any changes).** Late bids will be rejected.

7. It is the responsibility of each Bidder to ensure that bids are submitted in accordance with "Instructions to Bidders" in the bidding documents as non-compliance to the instructions will lead to disqualification and rejection of the bid.

8. a) Documents may be inspected, and issued at: **The Procurement & Disposal Unit,**
Ntchisi District Council,

P.O. Box 1,

Ntchisi.

b) Documents will be paid for at **Cash Office**

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c) Documents must be submitted to **The Chairperson,**

Internal Procurement & Disposal of Assets Committee,

Ntchisi District Council,

P.O. Box 1,

Ntchisi

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